



## Research Director, BC Non-Profit Housing Association Job Posting

**Background:** The BC Non-Profit Housing Association (BCNPHA) is an umbrella organization serving non-profit housing providers across the province. Its mandate is to provide its members with education, services, and advocacy. The Research Department is developing to further enhance the work of the BCNPHA and to become a leader in the area of affordable housing research.

**Purpose:** The Research Director will be responsible for determining, managing, and conducting the research activities of the BCNPHA in accordance with its Research Strategy.

**Scope:** The Research Director will report to the Executive Director of the BCNPHA and the Research sub-committee, work collaboratively with the BCNPHA team, and oversee the work of research assistants, consultants, and students. She/he will pursue and develop research opportunities, funding applications, and strategic partnerships and oversee the work of and manage ongoing research projects.

### Responsibilities:

- Liaise with the BCNPHA and the Society for Affordable Housing Education, Advocacy and Development (AHEAD) team members, to support, augment, and integrate research with other departments of the organization.
- Implement the work plan of the BCNPHA Research Strategy.
- Develop strategic partnerships with research collaborators across academic, community, and government sectors.
- Develop knowledge of, and relationships with, potential funding bodies.
- Pursue research funding opportunities.
- Conduct research relevant to BCNPHA and affordable housing.
- Hire, negotiate contracts with, and oversee the work of research assistants, consultants and students.
- Field requests for research service from BCNPHA members and prepare quotes and contracts for conducting the work.
- Organize research to support the Executive Director's advocacy role as needed.
- Represent the BCNPHA at provincial and national advisory levels.
- Maintain an understanding of 1) the BCNPHA membership and socio-political context, 2) existing BCNPHA studies, and 3) affordable housing research across Canada.

### Requirements:

- Masters or PhD broadly located in the fields of housing, community planning and/or development, the social determinants of health, and community-based research.
- A minimum of 5 years experience conducting and managing research projects.
- An understanding of the social, political, and health issues related to housing provision, and people who are under-housed and homeless.
- Expertise and experience in research design, data collection and analysis, and knowledge translation. An understanding of both qualitative and quantitative research is preferred.
- Experience with research funding bodies, grant writing, and budget management.

- Demonstrated knowledge of ethical protocols and experience with Research Ethics Boards.
- The ability to build research networks and strategic working relationships with academic, community-based, and government researchers.
- The ability to think critically, contextually, and analytically in order to develop long-term visions and mid- to short-term research mandates.
- Experience delegating workloads and managing staff, including research assistants, students, consultants, and community-based researchers.
- Exceptional written and verbal communication skills.
- Efficient computer and time management skills.
- A proven ability to work independently and as a team member.
- A working knowledge of non-profit organizations and operations.

**Procedures:** Please apply with a resume and cover letter to Karen Stone, Executive Director on or before **February 1, 2008**. The position may be available on full or part-time basis; please include whether you prefer full or part-time, along with your salary expectations, in the cover letter. Contact Pamela Ponic, Interim Research Director, with any questions about the position or organization at [pamela@bcnpha.ca](mailto:pamela@bcnpha.ca) or 604-291-2600 ext. 231.